

A Regular Meeting of the Board of Trustees of the Village of Oxford was held on October 28, 2025, at the Village Hall - 20 LaFayette Park, Oxford, NY 13830. Audit Committee met at 7:00 P.M. and Regular Board meeting started at 7:30 P.M.

Present were: Deputy Mayor Dale Leach, Trustee Richard Marks, Trustee Dustin Hendricks, OIC Adam Francis, DPW Superintendent Bill Kelsey, WWTP Operator Brenton Rideout, Chief Ron Martin, Captain Mark Forrest, Kim Nichols, Clerk-Treasurer Shelly Marks.

Absent: Mayor Terry Stark, Trustee Mary Branham, Zoning Officer Roger Barrows

Also present: Henry Spinella and Bill Benza

The Village Trustees (Audit Committee) reviewed each of the invoices in the abstract for October 2025.

Deputy Mayor Dale Leach called the Regular meeting to order at 7:25 p.m.

Pledge of Allegiance to the American Flag was given.

PUBLIC CONCERNS:

Henry Spinella from S Washington Ave. addressed the board. He asked if we could extend the date of the leaf bag pickup due to leaves still being on the trees. DPW Superintendent Kelsey said that the DPW needs to have a deadline date. They cannot depend on the weather and that is why he needs to pick a date as the cut off for leaf bag pickup. Trustee Hendricks said that the transfer station does accept leaves year around for free.

Bill Benza from Taylor Street addressed the board. He was asking about the grant that he was told the village was going to be applying for a couple years ago and he asked for an update on this. The NY Forward grant was applied for two years in a row but the village was not chosen to receive this. He mentioned the two houses on Taylor Street that are in terrible shape. One has a hole in the roof and the other is the octagon house. He wonders if the village can condemn these houses due to their condition. Deputy Mayor Leach said that the county must declare them uninhabitable before anything can be done. He wondered how the hole in the roof could be addressed. One of the houses was up for auction and bids were just due to be perfected for those that bid on them at auction. The village will need to give him/her some time to make it theirs and see if they begin making repairs. Mr. Benza does not want to put a lot of money into his house if it does not end up selling due to the rest of the houses on the street. Though his neighbor has made several updates to her house and it looks amazing.

ABSTRACT:

Trustee Marks moved and Trustee Hendricks seconded a motion to approve Abstract #005 as presented. All voted aye and motion was carried.

General Fund	\$ 93,949.48
Water Fund	\$ 6,517.52
Sewer Fund	<u>\$ 8,254.29</u>
	\$108,721.29

APPROVAL OF MINUTES:

Trustee Hendricks moved and Trustee Marks seconded a motion to approve the September 30th and October 14th, 2025, Meeting Minutes. All voted aye and motion was carried.

TREASURER’S REPORT:

Trustee Marks moved and Trustee Hendricks seconded a motion to approve the September 2025 Treasurer’s Report.

JUSTICE REPORT:

Trustee Hendricks moved and Trustee Marks seconded the motion to approve the September 2025 Justice Report from Judge Ross. All approved.

FIRE DEPARTMENT:

Chief Martin went to the fire counsel to get a recommendation on the ladder truck. Their recommendation was to let it go/sell it. We will put this recommendation in front of the board next week when we meet again. Firematics said it would be another two weeks before the fire department will get the truck back. Firematics has been scouting potential buyers starting at a price of \$200,000.

Wescott has been working at the station and the lights they have put up are bright. The ramp is bright and they are the only contractors that have been working at the station right now. GFI outlets are installed and we are now in compliance.

Kim Nichols said he received an application for payment from Treffeisen but they have not done much of anything. They took a video of the line and will be in Thursday to sawcut the floor and clean it out. \$18,050 was billed for insurance and bidding. Kim said he will wait to talk to Mayor Stark at the next meeting. Kim asked what the billing was for but he has not heard back from them.

C&H Cooling & Heating has gotten their registration as a certified contractor with the NYS Department of Labor as they were not certified with NYS prior to submitting their bid. We must apply to DOL to get prevailing wage schedules in the future. Village Clerk-Treasurer Marks completed these forms online in order to get everything up to code with NYS with regard to this project. We have not heard anything back yet.

The department wants to set up a yearly contract with Wescott for service of the generator.

Type 1 Service is \$660 for material and labor. They will load test, change oil, go through everything on the unit. Type 2 includes everything type 1 does plus the battery for the second year and these services would alternate each year. There would be a new battery every two years for a fee of \$865 for type 2 at prevailing wage.

C&H are cleared to start work and were at the station yesterday. Hopefully, they will be starting on the project soon.

Captain Mark Forrest said that the new ambulance is ready for inspection. It should be ready for delivery after the inspection. The graphics are identical so it should be fine.

POLICE DEPARTMENT:

OIC Francis talked to the board. Lexipol is a company that provides quality training, legal updates as well as policies that have been reviewed by lawyers as well as professionals in the field of law enforcement. There is an additional training program for each officer also. They will review our policies and make sure they are what they should be. We will discuss this on November 4th when the whole board is present.

WASTEWATER PLANT:

WWTP Operator Rideout was present. He got the two pumps ordered for the wet well. Once they come in, W2O will come in to install them and make sure everything is working properly. They are getting ready for winter and bringing the equipment in the garage for winter storage and winterizing certain pieces of equipment. He is also getting rid of the last of the sludge in preparation of winter. They were through chlorinating on the 15th of October so he shut the chlorine system down and they will not have to chlorinate again until next spring. He has performed maintenance on the bar screen. A chain had to be replaced due to it getting worn out. He also had to pull a pump at GP5. It ended up being a rag stuck in the impeller not allowing it to run.

DEPARTMENT OF PUBLIC WORKS:

DPW Superintendent Kelsey said they are getting ready to put salt in to get ready for winter. Most of the salting is done with the one ton. Western Star has chains and they try not to drive it all over the streets. The 2019 vehicle has been giving them issues. One day it works great and the next it will not run at all. It is a total nightmare dealing with it. They have three salters now in case one goes down and there are no chains. They swapped the motors last week onto the new motor and it is going on the one ton on November 1st. The snow blower on the little tractor has been replaced so it is about 15 years old now. The price for a new snow blower is under \$3,000. DPW Superintendent Kelsey said he could not pass up that price – the parts are interchangeable also. They will strip down to the frame and keep the old parts on the shelf. He

had to order the new snow blower as he did not have any other options to do the sidewalks. Bob will do the sidewalks once the road plowing is under control and then they will get the salt and can salt twice.

They will pull some brackets off the new sweeper they just got and get rid of the little bit of rust that is on it. They will try to match up the paint color. Bainbridge will be happy with the old sweeper that we just replaced because they do not have one now at all.

They have undercoated the Westernstar and there is no rust under it. The undercoating is like a paint and it gets absorbed. This is done every two years and he has been using this for the past four years. It did get the Zebart treatment when it was first purchased. Hopefully, this will last. The box on the new truck is stainless to prevent the rust.

The DPW will do one more round with mowers and that may be it next week.

CODE ENFORCEMENT:

Roger Barrows was not present.

OLD BUSINESS:

We did sign the contract with Earlville Land Surveying and sent them a check for half of the price with the contract. This is to survey Boname Park.

NEW BUSINESS:

Trustee Hendricks moved and Trustee Marks seconded the motion to accept the proposal from Pyramid Business Systems, Inc. to get a new computer backup program for our eight (8) workstations. This is \$15 a month per workstation. The computers have not been backed up by our prior program for over a year. All approved.

TRUSTEE COMMENTS:

None

ADJOURNMENT:

Deputy Mayor Leach made a motion to adjourn the meeting at 8:42 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer