

A Special Meeting of the Board of Trustees of the Village of Oxford was held on October 14, 2025 at the Village Hall - 20 LaFayette Park, Oxford, NY 13830.

Present were: Mayor Terry Stark, Trustee Dale Leach, Trustee Richard Marks, Trustee Dustin Hendricks, Trustee Mary Branham, EMS Captain Mark Forrest, Fire Chief Ron Martin, Daniel Smithgall, Trevor Smithgall, Clerk-Treasurer Shelly Marks.

TIMBER MANAGEMENT: Dan Smithgall discussed his property near Boname Park. The last time it was logged was in 2017. He has a landing and part of it is on village property, this is about a mile. Behind Smithgall's property, it goes to New Virginia Road. He thinks there would be better access to the Boname Park property we are looking to log by utilizing New Virginia Road. We want some kind of trail system at the end of the project. At the railroad bed, a logging truck would have to back in to access the property, there is no room to turn around up there. Loggers have not found a place to do that yet.

If The Smithgall's are willing to give the village an easement, what would that be. Dan Smithgall said he would be willing to give us a temporary easement to do the logging. The access would be between Knapp's. There are a lot of soft spots but someone could put #1 stone down to make it like a cobblestone road.

The board asked if there was a way to travel down the railroad bed to see what is being looked at going down New Virginia Road. Dan said he is usually around and Will Kelsey could give him a call and Dan would show him around. Some of these trails are for snowmobilers and they do use those trails. The weather is a determining factor for access. Restoration to leave as good as we found it or better.

Dan Smithgall suggests we use the other access not the one from his property. Charyl Irons has the best access off New Virginia Road. We could get a temporary 6–8 month easement and put a value on it. Dan said to tell our loggers to have a lot of truck mats. All of this could take the village a couple more weeks to get something put together.

Consensus with the board, we need a right-of-way. No easement outside of his railroad bed. We will need a sample easement for this access to happen. Village will continue the easement with a logger to find out what is the best way for us to get access to the logging.

We have four different options for the survey of land at Boname Park as far as the amount of land the village wants to get surveyed. Option I (tax map 183.-1-49 and part of 50) is Southeast of Co Rd 32 and this is what Will Kelsey suggests. Option II (tax map 183.-1-50 and 49) covers all the park property the village owns. Option III (tax map 183.-1-50) is part of the Southeast of Co Rd 32 only and Option IV (tax map 183.-1-50) is all of parcel 50. If we are willing to spend \$7,500 (option I), why not spend \$9,000 (option II) and get the whole thing surveyed.

Trustee Marks moved and Trustee Branham seconded a motion to approve option II for \$9,000 from surveyor Dan Carkuff of Earlville Land Surveying PLLC to complete the survey of the Boname Park Property. All approved, carried.

FIRE DEPARTMENT CAPITAL PROJECT: Chief Martin was asked to find out the costs associated with the repair of truck 267 from Firematic. He received the following analysis: Service costs \$14,513.60, average per year \$2,418.93, repair costs \$22,482.99 – add the current quote of \$24,607 to the grand total of \$47,089.99, average per year \$7,848.33. Firematic projects the following costs for the next three (3) years: Services Year 1 - \$5,995.00, Year 2 - \$6,495.00, Year 3 - \$7,995.00; Repairs Year 1 - \$7,895.00, Year 2 - \$8,495.00, Year 3 - \$8,995.00. They cannot specifically project repairs that will be needed. They can estimate the value based on a recent truck of the same style that has been sold to be between \$100,000 and \$150,000 “as is”. Chief Martin said the ladder test costs between \$500 - \$6,000 a year.

Firematic will have to remove the water way in order to repair the truck. They found numerous fixes that had been fixed on the water way and to have it done correctly, they had to send it away. There are other things they are not worrying about this year and nothing that will hurt

us. In the future, there will be issues. Depending on what pipe fitters find out, that may take the money we have given him permission to spend.

One of the guys that works at Firematic, is a part of the Oxford Fire Department. He has worked on our trucks on weekends to save us money and we are fortunate. The used truck market is depleted. This may be the best time to sell due to the depleted market. Ladder towers/ladder trucks, there are buyers out there but they are looking for a specific item for their committee needs.

It will cost \$30,000 to get the truck put back together, to make it usable and sellable. The expectation is if the fire department recommends that, then eventually if we do not have the ladder truck, money would be better spent on another piece of equipment. It is \$1,000,000 for another used and \$2.5 million for a brand-new ladder truck.

Chief Martin was told that he could spend up to \$30,000 for repairs at the last meeting in September. They will have to put together a summary of all pros and cons to make sure it is correct to summarize what was said and to have that as a talking point for Chief Martin to take to his first meeting in November.

Thursday of this week Chief Martin will let the firefighters know what is going on and will let the village board know next month. The closest ladder truck is in Greene to the South and Norwich and Sherburne both have ladder trucks. Sidney also had a ladder truck to the east of Oxford.

VESO is the insurance carrier for the fire department. Years ago, there was an age cap but it caused problems. The village could put an age cap on for the future age limits.

Chief Martin is currently working with The Raymond Foundation. He has no idea how much money they would be willing to give to us. They need to be specific for what we want the money for. He is not sure if this will go through or not but he is trying. Oxford has never approached the Raymond Foundation. This request is in good timing as the next meeting is in December and they may be more willing to give during the holidays.

AMBULANCE PURCHASE: The village is going to bail out of the firefighter grant. Currently, the manufacturer of the ambulance is carrying the cost and the grant will not come through until February. We can look at getting a \$135,000 BAN and \$100,000 out of the OFD fund. If interest rates come down, we could use the grant in the future. We can continue having an EMS crew for now. If the account continues as it has been, we should have enough money to get through the next 3-4 years.

WASTEWATER:

Following Board Discussion:

RESOLUTION NO. 10-14-2025-Influent Pumps

A RESOLUTION AUTHORIZING A WAIVER OF THE COMPETITIVE BID PROCESS AND APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH INFLUENT PUMP CONTRACTOR TO PURCHASE REPLACEMENT

The following resolution was offered by Trustee Leach, who moved its adoption, seconded by Trustee Marks to wit:

WHEREAS, the Village Board of Trustees of the Village of Oxford New York, pursuant to General Municipal Law §103, may forego compliance with the competitive bidding requirements when a situation arises that requires emergency procurement. And,

WHEREAS, the Village Board of Trustees of the Village of Oxford must determine that an emergency, as that term is defined by §103(4) of the General Municipal Law, exists before the Board of Trustees may declare an exemption; and

WHEREAS, DPW Department Superintendent notifying the Village Board that in the last three weeks two influent pumps have stopped working because of an unanticipated occurrence; and

WHEREAS, DPW Superintendent upon inspection has determined irreparable damage has occurred resulting in the Wastewater plant operating with one pump placing the village in jeopardy of a system wide back-up if the last pump goes down; and

WHEREAS, DPW Superintendent has recommended that the Village Board take immediate action that cannot wait for competitive bidding steps and authorize the purchase and installation of two influent at an estimated cost of \$28,000 to replace the inoperable pumps; and

WHEREAS, the Village Board, upon review of all known facts has found that:

1. A public emergency arising out of an inspection by a qualified company of the Village of Oxford's influent pumps has occurred, and
2. This unforeseen occurrence/condition has occurred to the Department's influent pumps jeopardizes the continuous operation of the Wastewater Plant operations and could jeopardize the health and safety of system users due to a potential system back-up, and,

WHEREAS, the Village Board finds that it is in the best interests of the Village DPW operators and its residents, business owners, property owners, and the public to ensure the wastewater plant is safe, secure, and protected from dangerous issues.

NOW, THEREFORE, BE IT RESOLVED BY THE Village Board of Trustees of the Village of Oxford, Chenango County, NY as follows:

Section 1: **Incorporation.** Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

Section 2: **Bid Waiver and Approval of Documents.** The Board of Trustees of the Village of Oxford waive competitive bidding to approve and enter into an agreement with Influent Pump contractor per specification outline in attached RFP at a cost not to exceed \$28,000 unless subsequently approved by Village Board.

Section 3: **Execution of the Agreement and Approval of Financial Obligations and Other Documents.** The Board of Trustees of the Village authorize and direct the Village Mayor and Village Clerk, or their designees, to execute the final version of the agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, and to execute and deliver all other instruments and documents and pay all costs that are necessary to fulfill the Village's obligations under the Agreement.

Section 4: **Delivery of Signed Documents.** The Mayor and Board of Trustees of the Village directs the Village Clerk's Office, or its designee, to forward a copy of this Resolution and a request for proposal to Influent Pump contractors indicating that the scope of work will be awarded to a qualified contractor who can perform the work at the lowest cost prior to December 1, 2025.

Section 5: **Effective Date.** This Resolution shall be effective immediately upon its approval and adoption as provided by applicable State law.

ADOPTED this 14th day of October 2025, pursuant to a roll call vote as follows:

AYES: Mayor Terry Stark, Trustees Mary Branham , Richard Marks, Dustin Hendricks, and Dale Leach

NAYS: None

ABSENT: None

UNION CONTRACT - NYCOM - Collective Negotiations Primer Contract is up for renewal next year. Mayor Stark would like a board member to step up and be the negotiator for the union. This is a three-year contract. There will be a different person from the union side this time around. We only have two (2) employees currently in the union and we only have one employee handbook instead of having one for each.

ADJOURNMENT:

Mayor Stark made a motion to adjourn the meeting at 8:13 p.m.

Respectfully Submitted,

Shelly W. Marks
Clerk-Treasurer